

COUNTY OF LOS ANGELES
DEPARTMENT OF PARKS AND RECREATION
"Creating Community Through People, Parks and Programs"
Russ Guiney, Director

September 15, 2009

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**APPROVAL OF LANDSCAPE AND GROUND MAINTENANCE SERVICES CONTRACT FOR
GROUP 2-EAST LOS ANGELES AREA ZONES 28, 43, AND 58
PURSUANT TO THE LANDSCAPING AND LIGHTING ACT OF 1972
(SUPERVISORIAL DISTRICTS 1 AND 4) (3 VOTES)**

SUBJECT

Request approval of a landscape and ground maintenance services Contract with American Heritage Landscape LP, and the County of Los Angeles Department of Parks and Recreation, for Vista Grande, Rowland Heights, and Rancho El Dorado, collectively known as the "Group 2-East Los Angeles Zones."

IT IS RECOMMENDED THAT YOUR BOARD:

1. Find the proposed action is categorically exempt from the California Environmental Quality Act.
2. Approve and instruct the Chairman to sign a two-year Contract with American Heritage Landscape LP, for landscape and ground maintenance services for Zone 28 (Vista Grande), Zone 43 (Rowland Heights), and Zone 58 (Rancho El Dorado), for a total maximum Contract cost of \$104,175 for the first year, the same amount for the second year of the Contract term, with three one-year renewal options, to be exercised by the Director of the Department of Parks and Recreation, on the first day of the month following the Board approval.
3. Find that the recommended Contract for landscape and ground maintenance services can be more economically performed by an independent contractor than by Los Angeles County employees for Zone 28 (Vista Grande), Zone 43 (Rowland Heights), and Zone 58 (Rancho El Dorado).
4. Authorize the Director of the Department of Parks and Recreation to exercise the Contract renewal options annually, if in the opinion of the Director of the Department of Parks and Recreation the contractor has performed successfully during the previous Contract period, the services are still required and continue to remain cost effective, and which may include a cost of living adjustment, per option year as determined by the Chief Administrative Office.
5. Authorize the Director of the Department of Parks and Recreation to annually expend up to \$10,000 for Zone 28 (Vista Grande), up to \$5,000 for Zone 43 (Rowland Heights), and up to \$10,000 for Zone 58 (Rancho El Dorado), for a total cost of \$25,000 per year, for unforeseen services/emergencies and/or additional work within the scope of the Contract, which could increase the total annual Contract cost to a maximum of \$129,175 per year.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The Los Angeles County Department of Parks and Recreation (Department) administers, through its Landscape Maintenance Districts (Districts), 43 separate landscape and ground maintenance zones covering approximately 1,400 acres of natural and irrigated landscaped areas that are funded 100 percent from benefit assessments, resulting in zero Net County Cost, on approximately 38,000 parcels pursuant to Landscaping and Lighting Act of 1972 (California Streets and Highways Code Section 22500 et seq.).

The recommended Contract is for landscape and ground maintenance services in Zone 28 (Vista Grande), Zone 43 (Rowland Heights), and Zone 58 (Rancho El Dorado) areas of East Los Angeles, which are collectively known as Group 2-East Los Angeles Area Zones. The award of this Contract is a part of the Department's continuing effort to provide the best possible service to the public in a cost-effective manner. The recommended actions are based upon a finding that an independent contractor can more economically perform the landscape and ground maintenance services of this area.

Implementation of Strategic Plan Goals

The proposed Contract with American Heritage Landscape LP (Contractor), will further the County's Strategic Plan Goals of Operational Effectiveness (Goal 1), through the provision of quality maintenance services at a savings over County costs, and Children, Family, and Adult Well-Being (Goal 2), through cost-effective, client-centered supportive services.

FISCAL IMPACT/FINANCING

In accordance with County policy, the Contract contains a cost-of-living adjustment (COLA) provision based on an annual rate as determined by the Chief Executive Office (CEO), whereby the Director of the Department (Director), at his sole discretion, may increase the Contractor's compensation during the option years. The COLA adjustment rate is capped at the lesser of: the most recently published percentage change in the Bureau of Labor Statistics, Los Angeles-Riverside-Orange County, Consumer Price Index for Urban Consumers for the 12-month period preceding the Contract anniversary date; or the general salary movement percentage for County employees for the 12-month period preceding the prior July 1st. The current COLA rate of 3 percent was approved by the CEO on May 27, 2008.

The decision to include the COLA is based on the Department's experience that the Contractor may incur an increase in costs, such as insurance premiums, fuel, etc., during the option years, which could impact their performance. As a result, this provision allows the Director to review cost information during the option years to determine if the COLA is justified subject to approval by the CEO. The Department will comply with the newly adopted Board policy to exclude the cost of labor from the base upon which a COLA is calculated, unless the Contractor can show that his/her labor cost will actually increase.

To manage unforeseen services and emergency needs affecting the landscape and ground maintenance areas, the Department is recommending that your Board authorize the Director to approve additional services on an as-needed basis within the scope of work up to \$25,000 for Zone 28 (Vista Grande), Zone 43 (Rowland Heights), and Zone 58 (Rancho El Dorado) through the renewal-option periods.

Although the base Contract amount includes regularly scheduled maintenance activities, the unforeseen service and emergency needs provide for maintenance activities that are not anticipated or do not occur on a regular basis. These services may include repairs and replacement of landscaping that may be requested by homeowners and homeowner associations or damage caused by severe weather, such as flooding or brush fires; repairs to or replacement of infrastructures, such as irrigation systems due to vandalism; emergency services to minimize erosion, mitigate slope failures or maintain public safety; and the replacement or the repair of the infrastructure in order to adequately maintain zone improvements. An individual breakdown of cost is included in Attachment I.

The Proposition A cost analysis indicates that the recommended contracted landscape and ground maintenance services can be performed more economically by the private sector. The total annual Contract cost of \$134,373.60, represents the Contractor's direct cost of \$104,175 plus the Department's indirect cost of \$30,198.60. This represents an estimated savings of \$74,788.54, less than the estimated annual County cost of \$209,162.14 to perform similar services for one year (Attachments I, II, and III).

The recommended actions will not have an impact on the County's General Fund as the services are funded through special benefit assessments on properties in Zone 28 (Vista Grande), Zone 43 (Rowland Heights), and Zone 58 (Rancho El Dorado). Sufficient appropriation is budgeted in the Specials Districts' Fiscal Year (FY) 2009–10 Budget to fund the costs of the recommended Contract and unforeseen service/emergency needs.

The Department will not request the Contractor to perform services that will exceed the approved maximum Contract amount, including additional services, or services that are outside the scope of work or Contract dates without the prior approval of the Board.

Operating Budget Impact

There is no impact to the Department's Operating Budget as the recommended actions will result in no net County cost.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The term of the Contract is for two years and includes a provision whereby the Director may annually extend the Contract for up to three one-year option periods for a maximum Contract term of five years. The Director may exercise options if, in his opinion, the Contractor has successfully performed in the previous Contract period, the services are still required, and the services remain cost effective. The Contractor has agreed to pay its full-time employees the new Living Wage rate adopted by your Board on February 13, 2007, and confirms that he/she will comply with the County's Living Wage reporting requirements.

The County's Proposition A and Living Wage Ordinance (LWO) provisions apply to this proposed Contract, as County employees can perform these contracted services. The Contract complies with all of the requirements of the County Code Section 2.201. The Contractor will pay its full-time employees the required \$11.84 per hour without health benefits, or \$9.64 per hour with health benefits of \$2.20 per hour, as specified in the LWO amended by the Board on March 15, 2007, and confirms that they comply with the County's Living Wage reporting requirements.

In compliance with the provisions of Los Angeles County Code Sections 2.121.250 through 2.121.420, this Department solicited proposals from private contractors for landscape and ground maintenance services for East Los Angeles Zones.

The mandatory requirements for contracting as identified in Section 2.121.380 of the Los Angeles County Code have been met.

Contract monitoring consists of administrative and field audits and evaluations of Contract performance and compliance. This includes, but is not limited to, on-site visits of the Contractor's various locations to conduct evaluations of the quality and regulatory payroll system, health benefits, evaluation to ensure that insurance documents are up to date, conducting employee interviews for the LWO and County Jury Service Program compliance and reporting requirements, and for the purposes of maintaining an updated Countywide Contracting database.

The award of this Contract will not result in unauthorized disclosure of confidential information and will be in full compliance with Federal, State, and County regulations.

The Honorable Board of Supervisors

9/15/2009

Page 5

This Contract contains terms and conditions supporting your Board's ordinances, policies, and programs, including but not limited to: County's Greater Avenues for Independence (GAIN) and General Relief Opportunities for Work (GROW) Programs, Board Policy No. 5.050; Contract Language to Assist in Placement of Displaced County Workers, Board Policy No. 5.110; Reporting of Improper Solicitations, Board Policy No. 5.060; Notice to Contract Employees of Newborn Abandonment Law (Safely Surrendered Baby Law), Board Policy No. 5.135; Contractor Employee Jury Service Program, Los Angeles County Code, Chapter 2.203; Notice to Employees Regarding the Federal Earned Income Credit (Federal Income Tax Law, Internal Revenue Service Notice 1015); Contractor Responsibility and Debarment, Los Angeles County Code Chapter 2.202; Los Angeles County's Child Support Compliance Program, Los Angeles County Code, Chapter 2.200; and the standard Board-directed clauses that provide for Contract termination or renegotiation.

The California State Department of Industrial Relations, Division of Labor Standards Enforcement, has returned its report indicating no negative information on the Contractor.

American Heritage Landscape LP has executed the attached Contract and will provide the required insurance policies prior to the start of this Contract naming the County of Los Angeles and Department of Parks and Recreation Districts as additional insured's.

County Counsel has approved the Contract as to form.

ENVIRONMENTAL DOCUMENTATION

The approval of this Contract is categorically exempt from California Environmental Quality Act (CEQA) in accordance with Section 15301(h) of the State CEQA Guidelines and Class 1(j) of the Environmental Document Reporting Procedures and Guidelines, adopted by your Board on November 17, 1987, because the project involves landscape and ground maintenance of existing landscaping.

CONTRACTING PROCESS

On February 23, 2009, the Department commenced solicitation for landscape and ground maintenance services by posting a notice for Request For Proposals (RFP) on the County of Los Angeles "Doing Business with Us" website and included a link to download the solicitation package and bilingual instructions on how to contact the Department regarding the RFP. Attachment IV is a listing of contractors who are registered for landscape services on the Internal Services Department's Website and received notification of this project.

On March 10, 2009, 14 companies attended the Proposer's Conference. On April 7, 2009, the Department received four proposals.

All proposals were reviewed to ensure compliance with mandatory minimum requirements outlined in the RFP and cost effectiveness. Three proposals did not meet those requirements and were deemed non-responsive by the Department. As a result, one proposer requested and received a debriefing. There were no protests resulting from this solicitation.

The remaining proposal, having met those requirements, was then evaluated by Contract Development staff for business experience and qualifications, staffing, compliance with the Living Wage Program, quality control and the ability to accomplish the required landscape and ground maintenance services. Based on these evaluations, it is recommended that the Contract for these services be awarded to American Heritage Landscape LP. The current contract is with Parkwood Landscape Maintenance Inc., and is due to expire on September 30, 2009.

Proposition A contracts valued under \$1 million are no longer reviewed by the County's Auditor-Controller for cost-effectiveness, as stated in their memo of October 2, 2003. Therefore, the Proposition A cost analysis was performed internally using the guidelines and methodologies consistent with the Auditor-Controller procedures.

Attachment V reflects the Proposer's minority participation. It should be noted that upon final analysis and award, the Contractor was selected without regard to gender, race, creed, or color.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

The award of this Contract will not infringe on the role of the County in its relationship to its residents, and the County's ability to respond to emergencies will not be impaired. In addition, the County has determined that it has alternative resources available in the event of a default. This Contract will not result in the displacement of any County personnel, as these services are currently being performed by the private sector. Therefore, there will be no impact to existing staff or service levels.

CONCLUSION

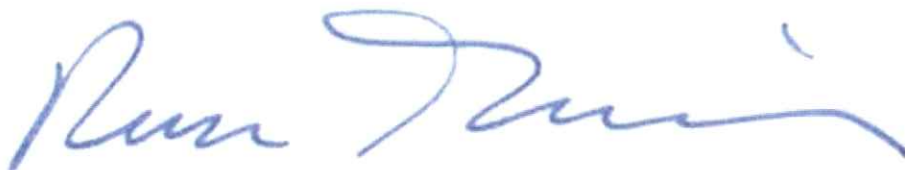
It is requested that an adopted copy of the action taken by your Board and a fully executed copy of the attached Contract be mailed to: Mr. David Price, American Heritage Landscape LP, 7945 Deering Avenue, Canoga Park, California 91304. It is also requested that four adopted copies be forwarded to the Department of Parks and Recreation.

The Honorable Board of Supervisors

9/15/2009

Page 7

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Russ Guiney". The signature is fluid and cursive, with a long horizontal stroke at the end.

RUSS GUINEY

Director

RG:DM:KEH

GB:CM:jn

Enclosures

c: Chief Executive Officer
Acting County Counsel
Executive Officer, Board of Supervisors

**County's Estimated Avoidable Costs Compared to Contractor's
for Landscape and Ground Maintenance Services for Group 2-East Los Angeles County**

Attachment I

Grand Totals for Zones 28, 43, 58

COUNTY COST

DIRECT

Salaries

Position	Salaries & Employee Benefits ⁽¹⁾	No. of Positions ⁽²⁾	No. of Months	Total
Ground Maintenance Worker II	4,746.77	0.69	12	\$ 39,577.09
Grounds Maintenance Worker I	4,243.41	0.69	12	\$ 35,380.20
Irrigation & Lawn Sprinkler Fitter	6,464.89	0.44	12	\$ 34,303.51
Agriculture Chemical Sprayer	6,318.35	0.12	12	\$ 8,850.85
Certified Tree Trimmer	5,520.51	0.27	12	\$ 17,763.28
Certified Backflow Technician	8,653.15	0.01	12	\$ 556.86
		2.22		\$ 136,431.79

1. 5th Step Variance @ 97.11%

2. Positions reflect annual productive Hours @ 1784

Vehicle Usage/Fixed Assets	Miles per Week	No. of Units	Total Annual Miles	Cost Per Mile/Hour	Total
<u>Vehicle/Equipment Usage</u>					
1 ton dually extended cab truck (F350)	25	1	1,300	0.6891	\$ 895.83
3/4 ton crew cab	140	5	11,960	0.6433	\$ 7,693.87
1/2 ton truck sprayer truck	15	3	780	0.5029	\$ 392.26
					\$ 8,981.96

Fixed Assets (Annualized 7 years)

1 ton dually extended cab truck (F350)	1	\$ 7,535.71
3/4 ton crew cab	5	\$ 22,607.14
1/2 ton truck sprayer truck	3	\$ 12,000.00
		\$ 42,142.86

Services & Supplies

Equipment Supplies	\$ 1,322.00
Grounds Maintenance	\$ 20,259.73
Mowing Supplies	\$ 23.80
	\$ 21,605.53

Total Services and Supplies/Equipment

\$ 72,730.35

Indirect Costs

Avoidable Overhead Contract Admin.	\$ -
Avoidable Overhead Agency Admin.	\$ -
	\$ -

TOTAL ESTIMATED COUNTY AVOIDABLE COSTS⁽³⁾

\$ 209,162.14

3. County's cost to provide the level of service proposed in the RFP

CONTRACTING COSTS

CONTRACTOR'S DIRECT COST

Employee Salaries and Benefits	\$ 50,483.36
Services & Supplies and Equipment	\$ 16,766.28
Overhead	\$ 24,009.84
Profit	\$ 12,915.52
TOTAL CONTRACTOR'S COST⁽⁴⁾	\$ 104,175.00

COUNTY INDIRECT COST⁽⁵⁾

Unavoidable Overhead Contract Admin.	\$8,825 x 0.60 =	\$ 5,295.00
Unavoidable Overhead Agency Admin.	\$41,506 x 0.60 =	\$ 24,903.60
TOTAL COUNTY INDIRECT COST		\$ 30,198.60

TOTAL CONTRACTING COST (direct cost + indirect cost)

\$ 134,373.60

**ESTIMATED SAVINGS FROM CONTRACTING (TOTAL ESTIMATED COUNTY
AVOIDABLE COSTS LESS TOTAL CONTRACTING COSTS)**

\$ 74,788.54

4. Contractor's bid on the RFP.

5. Indirect cost includes monitoring by County field staff.

American Heritage Landscape LP., Proposed Costs by Category
for Group 2-East Los Angeles Zones 28, 43, & 58 Landscape and Ground Maintenance Services

Employee Salaries and Benefits

<u>Position</u>	<u>Full-Time Equivalent</u>	<u>Annual Hours</u>	<u>Hourly Rate</u>	<u>ANNUAL TOTAL</u>
Foreman	0.84	1,754	\$14.00	\$24,556.00
Laborer	0.84	1,754	\$11.84	\$20,767.36
Supervisor	0.12	258	\$20.00	\$5,160.00
Total	1.81	3,766		\$50,483.36
Employee Benefits				<u>\$0.00</u>

Total Employee Salaries and Benefits \$50,483.36

Services, Supplies, and Equipment

Equipment: (1) 3/4 Ton truck, (1) Ride on Mower, (2) Micro cut mower,

(1) 48" mower, (2) power trim edgers, (2) power sheers, (2) string trimmers

(2) blowers \$6,900.00

Supplies(Trash bags, Round-Up, Fertilizer) \$5,246.28

Services (Trash pick up, weed abatement, pruning) \$3,720.00

Other \$900.00

Total Services, Supplies and Equipment \$16,766.28

Overhead

Insurance, (General Liability, Worker's Comp, Auto, Umbrella) \$3,132.00

Employee Taxes (Social Security, Medicare, State Disability) \$10,588.44

Total Insurance/Employee Taxes \$13,720.44

Administrative: (Accounting, Bookkeeping, Management, Office
Equipment, Utilities, Telephone)

\$10,289.40

Total Overhead \$24,009.84

Profit

\$12,915.52

Total Profit \$12,915.52

TOTAL CONTRACTOR'S COSTS \$104,175.00

**Schedule of Difference Between County and American Heritage Landscape, LP.
Costs by Category Group 2- East Los Angeles Zones 28, 43, & 58
Landscape and Ground Maintenance Services**

Costs by Category	County	Contractor	Difference	Remarks
Staffing				
Grounds Maint. Worker II	0.69		0.69	{A}
Grounds Maint. Worker I	0.69		0.69	
Irrigation Lawn Sprinkler Fitter	0.44		0.44	
Ag. Chem. Sprayer	0.12		0.12	
Foreman		0.84	-0.84	
Laborer		0.84	-0.84	
Certified Tree Trimmer	0.27		0.27	
Certified Backflow Technician	0.01		0.01	
Supervisor		0.12	-0.12	
TOTAL	2.22	1.80	0.42	
TOTAL SALARY COSTS (County Salaries include 5th Step Variance of 97.11%)	\$136,431.79	\$50,483.36	\$85,948.43	{B}
Employee Benefits (Included with Salary Costs)	\$0.00	\$0.00	\$0.00	{C}
Equipment, Services & Supplies	\$72,730.35	\$16,766.28	\$55,964.07	{D}
Taxes & Insurance	\$0.00	\$13,720.44	(\$13,720.44)	
Indirect Costs	\$0.00	\$10,289.40	(\$10,289.40)	{E}
TOTAL Costs (Less Profit)	\$209,162.14	\$91,259.48	\$117,902.66	
Contractor Profit		\$12,915.52	(\$12,915.52)	
TOTAL Costs	\$209,162.14	\$104,175.00	\$104,987.14	
Unavoidable Contracting Costs	\$0.00	\$30,198.60	(\$30,198.60)	
TOTAL County vs. Contracting Costs	\$209,162.14	\$134,373.60	\$74,788.54	

{A} The contractor has indicated that they can perform the services with less full-time equivalent staff since they are performing similar services in the area. The number of County positions is based on the total number of hours divided by the annual County productive hours of 1,764.

{B} The County's and contractor's salary costs are based on full-time staff as well as a percentage of staff's time. In addition, the contractor's employees are paid more than \$5 less per hour than the County items. The contractor's salary costs are approximately 48.5% of the contract costs.

{C} Contractor will not be providing health benefits to those hourly employees providing services under this contract. Therefore, as required by the Living Wage Ordinance, contractor will pay its hourly employees providing services under this contract no less than \$11.84 per hour.

{D} As indicated on Attachment II, the total costs for services, supplies, and equipment are approximately 16.1% of the contract costs.

{E} Contractor's indirect costs (overhead) are approximately 9.9% of the contract costs and are associated with the cost of management, telephone, utilities, office equipment and bookkeeping. For this contract, County's indirect costs are unavoidable.

LANDSCAPE AND GROUNDS MAINTENANCE AND VENDORS

Company Name
AC HORTICULTURE MANAGEMENT 18419 LUDLOW ST., NORTHRIDGE, CA, 91326-2844
ACCENT LANDSCAPE, INC. PO BOX 3550, GARDENA, CA, 90247-7250
ADVANCED SYNTEC 6026 VIA MONTANEZ, CAMARILLO, CA, 93012
ALD LANDSCAPE & MAINTENANCE 1350 W. 228TH ST. #6, TORRANCE, CA, 90501
AMERICAN GOLF CORPORATIONATTN: COURSE ACCOUNTING 19800 S. MAIN STREET, CARSON, CA, 90745
ARCHER LANDSCAPE SERVICES 2821 E. WHITE STAR AVE., UNIT A, ANAHEIM, CA, 92806
AZTECA LANDSCAPE 1027 E. ACACIA STREET, ONTARIO, CA, 91761
BENNETT ENTERPRISES INC BENNETT LANDSCAPE, 25889 BELLE PORTE AVENUE, HARBOR CITY, CA, 90710
BRIGADIER CORP. 915 W. FOOTHILL BL. #C-403, CLAREMONT, CA, 91711
CACHO LANDSCAPE 711 TRUMAN ST, SAN FERNANDO, CA, 91340
CALIFORNIA CONSERVATION CORPS 11401 BLOOMFIELD AVE., BOX 9, NORWALK, CA, 90650-2015
CAM SERVICES 5664 SELMARINE DR., CULVER CITY, CA, 90230-6120
CHRYSLIS CENTERCHRYSLIS WORKS CHRYSLIS WORKS, 1853 LINCOLN BLVD., SANTA MONICA, CA, 90404
COMMERCIAL TREE CARE 24885 SAN FERNANDO RD., UNIT. B, NEWHALL, CA, 91321-1513
COMPLETE GARDENING & LANDSCAPECG&L P.O. BOX 1862, 703 W. CARTER DR., GLENDORA, CA, 91740
CREATIVE CONCEPTS LANDSCAPEMANAGEMENT INC. 4118 LA CRESCENTA AVE., LA CRESCENTA, CA, 91214-3809
CUT N EDGE INC. PO BOX 4457, VALLEY VILLAGE, CA, 91617-0457
DESERT SKY LANDSCAPING MAINT 5116 W. AVE. L-8, LANCASTER, CA, 93534
DIVERSIFIED MAINTENANCESERVICES, INC. SERVICES, INC., 417 E HUNTINGTON DRIVE, MONROVIA, CA, 91016-3632
E P MAINTENANCE 16202 ALPINE PLACE, LA MIRADA, CA, 90638
ENVIRONMENTAL MAINTENANCE CO 10950 SOUTH CENTRAL AVENUE, LOS ANGELES, CA, 90059
FAR-EAST LANDSCAPE &MAINTENANCE, INC. PO BOX 950351, MISSION HILLS, CA, 91395-0351
FRANK MATTISON LANDSCAPE 43759 15TH ST. W., STE. 217, LANCASTER, CA, 93534-4754
GARDNER TRACTOR SERVICE 10552 CHESTNUT AVE., STANTON, CA, 90680-2441
GENERAL SECURITY SERVICE INC 14009 CRENSHAW BLVD., # D, HAWTHORNE, CA, 90250-7816
GOMEZ LANDSCAPE DESIGN 23932 CLARINGTON DR., WEST HILLS, CA, 91304

LANDSCAPE AND GROUNDS MAINTENANCE AND VENDORS

GOODWILL SO CALIF-VALLEY 14565 LANARK ST., PANORAMA CITY, CA, 91402-4903
GRANDVIEW TREE SURGERY CO 819 S. MAGNOLIA AVE., STE. D, MONROVIA, CA, 91016-6831
GREEN TECH 13128 TELEGRAPH RD., STE. G1, SANTA FE SPRINGS, CA, 90670-6638
GREEN TIPS GARDENING 732 NORTH ELSPETH WAY, COVINA, CA, 91722-3244
GROUNDWORKS LANDSCAPE INC 111 EAST 220TH ST, CARSON, CA, 90745
JOHNSON CONTROLS INC 7315 N. ATLANTIC AVE., CAPE CANAVERAL, FL, 32920-3721
JUAN MUNOZJM LANDSCAPING JM LANDSCAPING, P.O. BOX 2073, BURBANK, CA, 91507
L. BARRIOS & ASSOCIATES, INC. 302 E. FOOTHILL BLVD., STE. 101, SAN DIMAS, CA, 91773-1259
LAND CREATIONS 15267 COBALT ST, SYLMAR, CA, 91342
LANDSCAPE ASSOCIATES INC 16251 N. FILBERT STREET, SYLMAR, CA, 91342
LIMCO 412 DE LA VINA ST., SANTA BARBARA, CA, 93101-3418
MARIPOSA LANDSCAPES, INC. 15529 ARROW HWY., IRVINDALE, CA, 91706-2002
MOSS AMERICA COMPANIES PO BOX 5795, BEVERLY HILLS, CA, 90209-5795
NEW GENERATIONLANDSCAPE CO., INC. 16042 BASSETT ST., VAN NUYS, CA, 91406-4805
NEW VISION 1436 ORCHARD ST. #A, SANTA PAULA, CA, 93060
NOON PRODUCTIONS, LLC P. O. BOX 802874, SANTA CLARITA, CA, 91380
OAKRIDGE LANDSCAPE INC 8618 HASKELL AVE, NORTH HILLS, CA, 91343
OROZCO LANDSCAPE AND TREE CO. 1419 EAST END AVENUE, POMONA, CA, 91766
PANAMERICAN LANDSCAPING 4570 VAN NUYS BLVD., # 284, SHERMAN OAKS, CA, 91403-2913
PARKWOOD LANDSCAPE MAINT., INC 16443 HART ST., VAN NUYS, CA, 91406
PLANT TERRA LANDSCAPE INC 13913 LA CASCADA CT., BAKERSFIELD, CA, 93314-8354
POWERLAND EQUIPMENT, INC. 27943 VALLEY CENTER RD., VALLEY CENTER, CA, 92082-6547
PRIDE INDUSTRIES 10030 FOOTHILLS BLVD., ROSEVILLE, CA, 95747-7102
QQUEST ASSET MANAGEMENT LLC 9350 SOUTH 150EAST SUITE 130, SANDY, UT, 84070
REAL ESTATE CONSULTING &SERVICES, INC. SERVICES, INC., 635 E. 1ST ST., # 418, TUSTIN, CA, 92780-3417
RMT GOLF & SPORT 26517 CALLE LORENZO, SAN JUAN CAPO, CA, 92675-1672
RON'S HAULING & CLEANUP SERVS PO BOX 2387, NORTH HILLS, CA, 91393

LANDSCAPE AND GROUNDS MAINTENANCE AND VENDORS

S.C. YAMAMOTO, INC. 2031 EMERY AVENUE, LA HABRA, CA, 90631
SIERRA WEST LANDSCAPE CO. PO BOX 787, POMONA, CA, 91769-0787
SIGNATURE CONSULTING 8255 JOHNSON LANE, GRANITE BAY, CA, 95746
SIMON'S POWER EQUIPMENT, INC. 12117 VANOWEN ST., NORTH HOLLYWOOD, CA, 91605-5652
SPRAGUE CONSULTANTS, INC. 30251 GOLDEN LANTERN, SUITE E##90, LAGUNA NIGUEL, CA, 92677-5993
STEVENS TREE EXPERTS 2570 E. WALNUT ST., STE. A, PASADENA, CA, 91107-3722
SYSTEMS MANAGEMENT, INC. 1635 N. LAKE AVE., PASADENA, CA, 91104-2321
THE ORIGINAL MOWBRAYSTREE SERVICE PO BOX 3892, 171 S. WATERMAN AVE, SAN BERNARDINO, CA, 92413
TORIBIO'S LANDSCAPE 1638 SUNFLOWER AVENUE, GLENDORA, CA, 91740
TREE PRESERVATION, INC. 1146 N. CENTRAL AVE., #531, GLENDALE, CA, 91202
TRI VALLEY LANDSCAPE 2955 E. HILLCREST DR., SUITE 107, WESTLAKE VILLAGE, CA, 91362
TRUGREEN LANDCARE 1323 W. 130TH ST., GARDENA, CA, 90247-1503
TRUGREEN LANDCARE 1367 W. 9TH ST., UPLAND, CA, 91786-5712
TRUGREEN LANDCARE 7755 DEERING AVE., CANOGA PARK, CA, 91304-5653
TRUGREEN LANDCARE 1150 W. TRENTON AVENUE, ORANGE, CA, 92867
UNITED PACIFIC SERVICES 5529 LEEDS STREET, SOUTH GATE, CA, 90280
UNIVERSO CLEANING INC. 111 S. GARFIELD BLVD., STE 101-A, MONTEBELLO, CA, 90640
VALLEY LIGHT INDUSTRIES INC 5358 IRWINDALE AVE, UNIT B, BALDWIN PARK, CA, 91706
VILLA ESPERANZA SERVICES 2116 E. VILLA ST., PASADENA, CA, 91107-2435
WD ENTERPRISE, INC PO BOX 8804, WICHITA, KS, 67208-0804
WOODS MAINTENANCE SERVICES INC GRAFFITI CONTROL, 7260 ATOLL AVENUE, NORTH HOLLYWOOD, CA, 91605-4104
WURZEL LANDSCAPE 3214 OAKDELL RD., STUDIO CITY, CA, 91604-4221

As of July 2007

EXHIBIT 7

County of Los Angeles - Community Business Enterprise (CBE) Program

Request for Local SBE Preference Program Consideration and
CBE Firm/Organization Information Form

INSTRUCTIONS: All Proposers/Bidders responding to this solicitation must complete and return this form for proper consideration of the proposal/bid.

LOCAL SMALL BUSINESS ENTERPRISE PREFERENCE PROGRAM:

FIRM NAME: American Heritage Landscape

- ☒ I AM NOT A Local SBE certified by the County of Los Angeles Office of Affirmative Action Compliance as of the date of this proposal/bid submission.
- ☐ I AM
- ☐ As an eligible Local SBE, I request this proposal/bid be considered for the Local SBE Preference.

My County (WebVen) Vendor Number: _____

- II. **FIRM/ORGANIZATION INFORMATION:** The information requested below is for statistical purposes only. On final analysis and consideration of award, contractor/vendor will be selected without regard to gender, race, creed or color.

Business Structure: <input type="checkbox"/> Sole Proprietorship <input checked="" type="checkbox"/> Partnership <input type="checkbox"/> Corporation <input type="checkbox"/> Non-Profit <input type="checkbox"/> Franchise <input type="checkbox"/> Other (Please Specify) _____						
Total Number of Employees (including owners): 223						
Race/Ethnic Composition	Owners/Partners/ Associate Partners		Managers		Staff	
	Male	Female	Male	Female	Male	Female
Black / African American						1
Hispanic / Latino			2		197	2
Asian or Pacific Islander						2
American Indian/ Alaskan Native						
Filipino American						
White	3	1	4	2	8	3

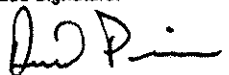
- III. **PERCENTAGE OF OWNERSHIP IN FIRM:** Please indicate by percentage (%) how ownership of the firm is distributed.

	Black / African American	Hispanic/ Latino	Asian or Pacific Islander	American Indian/ Alaskan Native	Filipino American	White
Men	%	%	%	%	%	83 %
Women	%	%	%	%	%	17 %

- IV. **CERTIFICATION AS MINORITY, WOMEN, DISADVANTAGED, AND DISABLED VETERAN BUSINESS ENTERPRISES:** If your firm is currently certified as a minority, women, disadvantaged or disabled veteran business enterprise by a public agency, complete the following and attach a copy of your proof of certification. (Use back of form if necessary.)

Agency Name	Minority	Women	Dis- advantaged	Disabled Veteran	Expiration Date
N/A					

- V. **DECLARATION:** I DECLARE UNDER PENALTY OF PERJURY UNDER THE LAWS OF THE STATE OF CALIFORNIA THAT THE ABOVE INFORMATION IS TRUE AND ACCURATE.

Authorized Signature: 	Title: CFO	Date: 4-2-09
--	---------------	-----------------